

Children and Young People's Overview and Scrutiny Sub-Board Action Tracker

Date of meeting	Minute No.	Action	Comments
27/1/25	38	4. that in light of the importance of the role the Director of Corporate Services be requested to include responsibility as Corporate Parents in all staff job descriptions and as part of their annual appraisal to demonstrate what staff are doing to support our cared for and care experience young people.	4. Email sent to Matthew Fairclough-Kay 11.2.25 to consider the request, chased 19.3.25. – HR are carrying out a full review to determine the best way to embed this across the Council looking at best practice from other local authorities. An update will be shared once the review has been finalised (update due September 2025).
19/5/25	51	a. Written response The recent capacity survey was advertised with schools, 0-19 providers and via the Council's communications and social media. It was felt that the low response from parents was due to people being satisfied and being able to access spaces. There was a separate survey for providers and parents. The Council had carried out its own mapping exercise and forecasts of birthrates and where people live and access provision and was satisfied that there was sufficient capacity where required. A written response would be provided on the breakdown of the responses to the surveys.	<p>To ensure that the data and information we hold on capacity and sufficiency is as accurate and up to date as possible (it can change term on term) we have re-issued a new survey to both providers and parents. The responses we received in the January/February survey would now not be reflective of the current childcare market and the space / capacity within it.</p> <p>This new survey is due to close mid-July 2025 and we are proactively working with the Early Years sector and partners to ensure and increased return rate. To support more dynamic capacity planning moving forward we are looking at ways to utilise our current funding system to collect data on a half termly basis.</p>
19/5/25	52	a. do we know which providers charge for consumables e.g. nappies (a written response would be provided); b. The recent capacity survey was advertised with schools, 0-19 providers and via the Council's	Updated guidance was issued by the DfE in April 2025 to ensure settings were transparent and upfront with parents/carers in their consumable charges. As a result of this, settings have been updating and adapting their policies. We are capturing this

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19/5/25	3	<ol style="list-style-type: none"> that the Democratic Services Team Leader be requested to arrange a site visit to the YMCA project in Exeter; and that the Democratic Services Team Leader be requested to invite the Children and Young People's Overview and Scrutiny Sub-Board Members to the Planning Committee meetings when any new planning applications come through from the YMCA for the SHAP project. 	<ol style="list-style-type: none"> in progress Teresa emailed YMCA to look at dates 22.6.25. Complete - Teresa emailed Clerk to Planning Committee 29.5.25 to request they be invited and Councillor Bye.
19/5/25	5	This item was deferred to 2 June 2025	Complete
19/5/25	6	<ol style="list-style-type: none"> that the initial Children and Young People's Overview and Scrutiny Sub-Board Work Programme for 2025/2026 as presented be approved; and that the Work Programme will be kept under regular review by the Chairwoman and Vice-Chairman of the Children and Young People's 	Complete/ongoing

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		Overview and Scrutiny Sub-Board and the Democratic Services Team Leader.	
2/6/25	9	<p>1. that following the Councillor call for action and petition and having carefully considered all the written and oral evidence, the Children and Young People's Overview and Scrutiny Sub-Board acknowledges the concerns raised from the parents, schools and the National Deaf Children's Society in respect of the service changes for St Margaret's Academy and The Spires College Hearing Impairment Units. Members noted the concerns relating to some children who have been benefitting from support from the Hearing Impairment Units, whilst not actually qualifying for the enhanced support of the HIU and the confusion this appears to have caused. Members have been assured that both the children and young people with an Education, Health and Care Plan (EHCP), as well as those who are Special Educational Needs Known (SENK), will continue to receive the required levels of support identified in their plans, to meet their needs;</p> <p>2. that there is a misconception of the community and parents' understanding of who can access an enhanced resource provision for hearing impairment and as a result the Director of Children's Services be requested to prepare</p>	<p>1. Complete 2. In progress 3. Complete 4. Teresa wrote to TAPS and TASH 17.6.25 and they have confirmed they will be taking it to their next meetings. Response from TASH circulated 23.6.25</p>

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		<p>service level agreements for all enhanced resource provisions in Torbay, including the criteria required, the legal and statutory framework and this be published on the website in an accessible format in order for parents, carers and young people to have a clear understanding of the criteria and provide transparency of the requirements for those provisions;</p> <p>3. that having heard the new funding arrangements the Board was assured that the funding would achieve better outcomes tailored to the individual child's needs, that the Director of Children's Services be recommended that no further action be taken regarding the decision taken on the service changes to St Margaret's Academy and The Spires College Hearing Impairment Units and that the decision continues to be implemented; and</p> <p>4. that the Torbay Association of Secondary Headteachers (TASH) and Torbay Association of Primary Schools (TAPS) be recommended to consider working with school on how they deliver sensitive news to parents, particularly when only a small number of pupils and their families may be affected.</p>	

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2/6/25	11	That the Children and Young People's Overview and Scrutiny Sub-Board endorse the Torbay Children's Service Self Evaluation of Practice 2024-2025 as set out in exempt Appendix 1 to the submitted report and that it is published in accordance with Council's requirements and thank officers for all their hard work in preparing the Self Evaluation Practice.	Complete